



ALASKA WING
UNITED STATES AIR FORCE AUXILIARY
BLDG 16322, 37TH ST
ELMENDORF AFB, AK 99506-3915



20 Dec 20

MEMORANDUM FOR AKWG CADETS

FROM: 2021 AKWG Encampment Commandant of Cadets

SUBJECT: 2021 Encampment Request for Cadet Cadre Applications
[SUSPENSE: 2000 Hours, 15 January 2021]

1. At this time, applications for Cadet Cadre for the 2021 Alaska Wing Summer Encampment are open and applications will be accepted until 2000 hours on Friday, 15 January 2021. To be eligible to serve as Cadet Cadre, a cadet must have previously graduated from a CAP encampment.

2. Line positions to be filled include Flight Commander, First Sergeant and Flight Sergeant. Support positions include OIC and NCOs for Logistics, Administration, Public Affairs, and Safety.

Many descriptions of these positions are found in CAPP 60-31:
https://www.gocivilairpatrol.com/media/cms/Cadet_Staff_Handbook__Nov_16__Web_47474DD79B032.pdf

3. Cadets interested in applying for these positions must submit:

- a. Single page Letter of Intent (LOI) using the attached template-see attachment 1
- b. Single page Resume/Questionnaire using the attached template-see attachment 2

4. Be sure to combine the LOI and the Resume/Questionnaire into a single pdf document (only two pages in total) titled with your last name, first initial, CAPID and "2020CADRE" as follows:
CURRY.J.123456.2020CADRE

5. E-mail the single pdf document containing your LOI and Resume/Questionnaire to encampment@akwg.cap.gov Use your document title from para 4 as the subject line in your email. Again, the deadline for submitting applications for Cadet Cadre positions is 2000 hours Friday, 15 January 2021.

A handwritten signature in black ink, appearing to read "Brian H. Porter".

BRIAN H. PORTER, Lt Col, CAP
Commandant
2021 Alaska Wing Encampment

2 Attachments

1. LOI Template
2. Resume/Questionnaire Template



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(Date)

MEMORANDUM FOR 2021 AKWG ENCAMPMENT SELECTION BOARD

FROM: (Your Name)

SUBJECT: Letter of Intent for 2021 AKWG Encampment Cadet Cadre

1. I am applying for the Cadet Cadre position of... and am a good fit for this leadership position based on my experience... My second and third preferences for Cadre are... (include relevant experience for your second and third preferences).
2. Leadership is often shown through overcoming adversity. An example of how I overcame adversity as a leader is...
3. I understand that I must be available for the period 8-21 June, 2021 without interruption. I will make every effort to be available for the weekend training during the month of May (dates TBD) to ensure a successful encampment and will advise my chain of command of any scheduling conflicts and make arrangements to make up lost training. I will embody the CAP core values at all times at encampment, whether "on" or "off duty." I understand that the selection board will consider my preferences, but may offer me a position in either the line or support staff based on my experience, qualifications and the needs of the encampment staff.

//Signed//
(YOUR FULL NAME), (Your Rank), CAP
(Your Squadron)

Attachment: Resume/Questionnaire



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2021 AKWG ENCAMPMENT RESUME & QUESTIONNAIRE

FULL NAME:
CAPGRADE:
CAPID:

eMAIL ADDRESS:
PHONE NUMBER:

SQUADRON ID & NAME:
SQUADRON DEPUTY COMMANDER FOR CADETS NAME & PHONE NUMBER (OR
SQUADRON COMMANDER IF NO DCC):

PREVIOUS ENCAMPMENT DUTY TITLE(S):
LAST 2 SQUADRON JOBS:

- 1.
- 2.

SCHOOL/GRADE CURRENTLY ATTENDING:
GPA:

CURRENT 1 MILE TIME:
DATE PASSED LAST PT TEST:

HIGHEST EMERGENCY SERVICES QUALIFICATION:
ICUT QUALIFIED (YES OR NO):
NUMBER OF TOTAL GLIDER/POWERED ORIENTATION FLIGHTS TAKEN:

RELEVANT EXPERIENCE INSTRUCTING CADETS (ONE LINE ONLY, PLEASE):

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RELEVANT DRILL & CEREMONY EXPERIENCE (ONE LINE ONLY, PLEASE):

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RELEVANT LOGISTICS OR PUBLIC AFFAIRS EXPERIENCE (ONE LINE ONLY, PLEASE):

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