



ALASKA WING HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
BLDG 16322 37th St
Elmendorf AFB AK 99506-391



5 May 2022

MEMORANDUM FOR AKWG CADET ADVISORY COUNCIL REPRESENTATIVES

FROM: C/Lt Col Annika E. Ziesmer

SUBJECT: CAC Meeting Minutes for 5 May 2022

1. Listed below are the minutes of the AKWG Cadet Advisory Council meeting of 2 May 2022, which was held on Google Meet Code [cgk-uwbe-tpn](#) at 1830 AKST hours.

2. OPENING BUSINESS:

a. Role Call

C/Lt Col A. Ziesmer, Chair, Lake Hood - Present
C/Lt Col A. Padgett, Vice Chair, Lake Hood - Present
C/Maj K. Lukic, Recorder, Polaris - Absent
C/Capt M. Porter, RCAC Representative, Polaris - Present
C/2d Lt T. Weisensel, Fairbanks (P) - Absent
C/SMSgt A. Smoot, Fairbanks (A) - Present
C/SrA L. Cole, Kenai (P) - Absent
C/SrA L. Schwartz, Kenai (A) - Present
C/2d Lt R. Anderson, Polaris (P) - Present
C/1st Lt M. Anderson, Polaris (A) - Present
C/MSgt O. Bender, Arcturus (P) - Present
C/SrA A. Pietan, Juneau (P) - Absent
C/A1C A. Coppin, Juneau (A) - Absent
C/CMSgt J. Fox, Delta (P) - Present
C/Amn A. Mangini, Eielson (P) - Present
C/Amn C. Brass, Eielson (A) - Absent
C/SMSgt Ch. Wise, Valdez (P) - Absent
C/SMSgt Ca. Wise, Valdez (A) - Absent
C/SSgt T. Moehring, Birchwood (P) - Present
C/SrA T. Haley, Birchwood (A) - Absent
C/SSgt S. Briar, Tok (P) - Present
C/2d Lt H. Simeonoff, Kodiak (P) - Present
C/TSgt L. Long, Kodiak (A) - Absent
C/SrA R. McCoy, Gateway (P) - Present
C/TSgt N. Robbins, Gateway (A) - Absent
C/1st Lt S. Mellerstig, Lake Hood (P) - Present
Maj J. Bittle, AKWG/CP, Senior Advisor - Present
Col K. McClure, AKWG, Wing Commander - Present
Capt K. Padgett, AKWG/CP, Director of Cadet Programs - Present

- b. The minutes were read and accepted unanimously by voice vote
- c. Region, Squadron and Senior Advisor's Report
 - 1. Region - working on small projects and should have more things to report soon
 - 2. AK-009, Fairbanks - are now averaging 20 cadets per meeting and are in the process of implementing a quarterly great start program as well as a squadron award program
 - 3. AK-011, Kenai - focusing on preparing for an airshow taking place in Palmer as well as promotions
 - 4. AK-015, Polaris - currently working on completing their term goals and finishing the academic tests for the model rocketry program. Also recently held a great start
 - 5. AK-017, Aucturus - have had 3 cadets recently complete their Curry Achievement and are participating in an ongoing class about weather
 - 6. AK-022, South East - no update
 - 7. AK-027, Delta - recently held a promotion push with Tok and are primarily focusing on catching new cadets up with drill
 - 8. AK-071, Eielson - focusing on drill and ceremonies, rocketry and sUAS projects
 - 9. AK-072, Valdez - No update
 - 10. AK-076, Birchwood - have recently been having lots of safety and survival related classes. Birchwood also sent a team to the Region Cadet Competition which placed 6th overall
 - 11. AK-085, Tok - focusing on prepping cadets for the upcoming encampment as well as recently participating in a promotion push with Delta which resulted in one cadet completing the requirements for their first promotion
 - 12. AK-087, Kodiak - after placing first overall at the region cadet competition, Kodiak is focusing on preparing to compete at the national competition
 - 13. AK-091, Gateway - recently had a CAP plane moved to their location which is allowing cadets to complete their o-rides
 - 14. AK-093, Lake Hood - started working on the model rocketry program as well as held a great start/promotion push for new cadets. Also had a fundraising opportunity provided to the squadron by IDEA homeschool where cadets filled gift bags for the homeschool fair
 - 15. Col McClure, Wing Commander - will be heading down soon to pay a visit to the Kodiak squadron
 - 16. Capt Padgett, Wing Director of Cadet Programs - announced an opportunity for cadets to learn from National Cadet Competition judges who are coming up to help Kodiak prepare for the competition. More information will be out soon.

3. OLD BUSINESS

- a. Improve Communication on Alaska Wing (Chair-C/SrA Schwartz, C/Capt Porter): no updates
- b. Making CAP Life Easier for New Cadets (Chair-C/MSgt Bender, C/Lt Col Lukic, C/2d Lt Simeonoff): C/SMSGT Bender has identified two specific areas that are common problems for new cadets: drill and eServices. This committee will be teaming

up with the video making committee to explore making tutorials to help inform new cadets. At the request of Capt Padgett, this committee will also be looking into ways to help cadets memorize the cadet oath and ideas that have been put forward include encouraging cadets to recite the oath while driving to and from meetings (C/MSgt Bender) or having squadron began the meetings reciting the oath (Maj Bittle) as is done by the Tok, Delta, and Kenai Squadrons

c. Mistakes in the Journey of Flight Textbook (Chair-C/2d Lt Weisensel, C/1st Lt Anderson, C/CMSgt Fox): an advocacy paper was submitted on this topic, however the council unanimously agreed to table the discussion on this topic as it was deemed the proposal was in need of revising. Specific areas that need to be addressed include the fallacy used as an example in paragraph 3.c since the Journey of Flight textbook is not the sole source of information for cadets (C/MSgt Bender), and the proposal needs to be updated to include information about the new 4th edition of the textbook (Capt Padgett). Also put forward were a few alternative ideas for distribution for corrections which are to send out a memo that addresses the mistakes or creating an online PDF version of the book (Maj Bittle).

d. eServices Redesign (Chair-C/SrA Pietan, C/A1C Coppin): no updates

e. Involving Cadets in More Operations (C/2d Lt Weisensel, C/Lt Col Lukic, C/SSgt McCoy, C/CMSgt Fox): no updates

1. GES Subcommittee (C/Lt Col Lukic, C/CMSgt Fox): no updates

2. sUAS Subcommittee (C/SSgt McCoy): looking into TRUST certificate and would like to encourage all CAC Representatives to take the test (link [here](#)) and to also promote this training in their home units. To aid with this project, C/SSgt McCoy has created a PowerPoint presentation that covers all the steps from where to find the test to how to upload the certificate into eServices. There was also a question raised regarding the process for how to achieve CAP's new sUAS wings which are available for cadets to earn (C/CMSgt Moehring).

f. Video Making Committee (Chair-C/CMSgt Fox, C/1st Lt Mellerstig): in the process of brainstorming ideas for videos for the wing YouTube channel which include a uniform tutorial as well as helping the making CAP life easier for new cadets to figure out committee with the drill and eServices tutorials. This committee was also approved to begin working on creating the resources from the plan proposed by the Color Guard resource committee.

4. NEW BUSINESS

a. No new business

5. ADJOURN: The council was adjourned at 19:50 hours. The next meeting is 6 June 2022 at 18:30 AKST on google meet code [cgk-uwbe-tpn](#)

//Signed, aez, 5 May 22//
Annika E. Ziesmer, C/Lt Col, CAP
AKWG Cadet Advisory Council Chair