

Applying For National Cadet Special Activities

By C/Lt Col Annika Ziesmer

What are NCSAs?

- National level Cadet Program activities
- An opportunity to further your education and training in areas that interest you
- CAP offers 40+ NCSAs every year
- Each NCSA lasts approximately 1 week
- All but 2 are currently held during the spring/summer
- Basic Requirement: Have completed an encampment





How to apply...

- Log into eServices
- Click on the menu tab in the top left corner
- Under the “Cadet Programs” tab select “Registration & Payment System”

Menu eServices ? C/Lt Col Annika E. Ziesmer ⚙️

Search Applications

- Administration
- Aerospace Education
- Cadet Programs
 - Applications**
 - CAP CadetInvest
 - Cadet Encampment Assistance Program
 - Cadet Online Testing
 - Cadet Promotions Track Report
 - Cadet Protection
 - Drug Demand Reduction Reporting
 - Registration and Payment System
 - Other Resources**
 - Public Cadet Programs Website
 - Regulations**
 - P60-31 - Cadet Staff Handbook
 - R60-1 - Cadet Program Management

Approvals/Validations

News

- ** 24 Sep 2021 ****
[eServices Release Notes](#)
- ** 21 Sep 2021 ****
[eServices Release Notes](#)
- ** 17 Sep 2021 ****
[eServices Release Notes](#)
- 30 Aug 2021**
[CAP National Headquarters Closed 3 &...
26 Aug 2021](#)
- 24 Aug 2021**
[Now Accepting Applications for NCAC...
24 Aug 2021](#)
- 13 Aug 2021**
[eServices Release Notes](#)
- 06 Aug 2021**
[eServices Release Notes](#)
- 28 Jul 2021**
[eServices Release Notes](#)
- 26 Jul 2021**
[Change to CAP Standardized Aircraft C...](#)

Message: Successful on 09/22/2021 at 6:45 PM

➤ Select “Application” from the menu on the left under “Activities Application”

Registration And Payment System - Main Menu

e-Services | Sign Out | C/Lt Col Annika E. Ziesmer

About Activities

Home

Overview

Welcome to the Registration and Payment System Main Menu. Use the links to the left to navigate through this application. If you are unfamiliar with a particular module, try clicking the "About Activities" module "Overview" link or the "Documentation" module "Instructions" link. For National Cadet Special Activities registration, go to ncsas.com BEFORE attempting to register. The website has a listing of all activities including a unique identifier which you will need to confirm you are applying for the correct activity. The website also explains unique requirements for each activity as well as staff and cadet staff registration requirements.

Encampments

CEAP Application

Activities Application

Application

Activity Status

Online Payment

Payment Directions

Mail In Payment Form

Refund Form

Payment History

Documentation

Instructions

Activity Help File

* Denotes Required Fields

- From here you can click a link to view a list of NCSAs on the Nat CAP website (can be accessed through the Nat CAP website)
- Make sure to read through all information on this page
- Start application by clicking the “Star Application” button the bottom of the page

Registration And Payment System - Application e-Services | Sign Out | C/LT Col Annika E. Ziesmer

About Activities Home > Activities Application > Application

Overview Go to [NCSAs.com](#) for a complete listing of activities and special instructions BEFORE creating an application.

Encampments Winter/Spring NCSA registration opens 15 Oct. Apply before 20 Nov to be considered "On-time" and receive priority placement into "Primary" status.

CEAP Application Summer NCSA registration opens 1 Dec. Apply before 15 Jan to be considered "On-time" and receive priority placement into "Primary" status. CAP/CP & Activity Directors make priority placements into "Primary" status for winter activities in mid-December, for spring activities in mid-January, for summer activities by 1 March.

Activities Application

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Notes:

- If you apply(ied) for a Winter NCSA, and plan to apply for summer activities DO NOT delete your application. Simply add your choices to the "Preferences" tab when activities become available.
- CAP/CP & Activity Directors accept applications up to the date the activity begins.
- Applications submitted after the summer cut-off date above are marked as "late" and considered after all on-time applications. For winter and spring, the word "Late" will not appear on the application, but anything submitted after the spring/winter cut-off above will be considered after those who did submit prior to the cut-off.
- If you ALTER and RESUBMIT your application AFTER the preferential consideration cutoff, your application will show as "late," placing you in the queue after all "on-time" submissions. This realignment occurs if you change your order of activity preferences, add a preference, or even change your shirt size. **Make your changes before the cutoff to avoid issues.**
- When applying, read and follow instructions for each tab. Please note you must fill in ALL items marked with an "*" on any tab, or it will not move through the automated approval process. In addition, you must select "submit" on the last tab, or the application will not forward to the first person in your approval chain.
- Once you submit your application, it is sent automatically to your unit and wing commanders for appropriate approvals. You can monitor the progress/status of your application at any time by selecting the "Activity Status" module. When your status shows as "Alternate," you are in the queue for selection consideration. You will be notified by the activity staff and/or National Headquarters of your selection to "Primary" status. Notification includes instructions on how to verify acceptance of the offered slot. If you fail to follow acceptance instructions by the deadlines given, you will be removed from primary status, and the slot will be offered to another cadet.

Delete Activity Application for C/LT Col Annika E. Ziesmer

* Personal Preference Medical Supplemental Review Travel

- Follow instructions to fill out your general information
- Note: this is a pre generated part of the form information will needed to be imputed in separate locations on eServices

Delete Activity Application for O/Lt Col Annika E. Ziesmer

[Personal](#) | [Preference](#) | [Medical](#) | [Supplemental](#) | [Review](#) | [Travel](#)

Step 1 of 5:

Description: This page displays general information about you. You can click the "Modify Personal Information" link on this page to modify certain items in the national database. Items not available for update on the "Modify Personal Information" page must be updated through our Membership Department.

Please note: Your current email address is the preferred method of contacting you. If you change your email address at any time, you are responsible for updating the national database with your current information. Those without email will be notified by regular mail. You must have your email address listed as "Primary" to receive contacts via email. To update your information now, click this link: [Modify Personal Information](#)

To change your emergency contact, click this link: [Emergency Contact](#)

1. Click on the Contact Information Link
2. Select Home, Work or Cell Phone as the Type
3. Select Emergency as the Priority
4. Enter a numeric number in the Contact field
5. Click the Submit Button and return to the Activities Application Medical Section

To add Cadet Parent Email, click this link: [Contact Info](#)

1. Click on the Contact Information Link
2. Go to the Add new contact at bottom
3. Select Cadet Parent email as type
4. Select primary as priority
5. Type in email address

To select your shirt size

1. Click the Modify Personal Information link above
2. Click on the Personal Characteristics Link on the left hand side of the page.
3. Select the shirt size that you wear on the right side of the screen.
3. Click the Submit Button.

***You will need to refresh the page once you modify your personal information. ***

*Name Annika Elizabeth Ziesmer	*CAPID 604280	*Rank CadetLieutenantColonel	*Date of Birth 22 Aug 2003
*Mailing Address ██████████	*City Anchorage	*State AK	*Zip Code ██████████
*Home Phone Required	Business Phone	*Email Address 604280@akwg.cap.gov	*Cadet Parent Email ██████████
Organization PCR-AK-093	*Joined CAP 15 Sep 2017		*Emergency Contact ██████████
Gender Female	Hair Color Brown	*Height 68	*Weight 160
	Eye Color Hazel		*Shirt Size M

- Use the list of NCSAs from the Not CAP website as reference when selecting activities
- To select activity, click on it then tap the right arrow (reverse operation to remove)
- To change preference, tap on the + or - buttons

automated approval process. In secondary, you must select "Status" on the left tab, or the application was not forwarded to the first person in your approval chain.

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Delete Activity Application for CCL of Amelia E. Ziemer

Personal Preference Medical Supplemental Reviews Travel

Step 2 of 5:

Note: You are not actually "selected" for the activity at this time. You are just letting us know what activities you are interested in attending and the priority of each activity.

The Supplemental Tab of this application will only be completed if you select an event that has supplemental material that needs to be filled out prior to your selection.

List of Events	Selected Events	Rank
<ul style="list-style-type: none"> AF Civil Engineering Academy Familiarization - 287 Typical AFB FL AF Civil Engineering Academy Staff - 288 Typical AFB FL AF PJOCC Basic Staff - 203 Central AFB MS AF PJOCC Basic Staff - 203 Virtual AFB MS AF SINCCE FAM Course - 213 Patrick AFB FL AF SINCCE FAM Course - 215 Peterson AFB CO AF SINCCE FAM Course Staff - 214 Patrick AFB FL AF SINCCE FAM Course Staff - 215 Peterson AFB CO AF SUPTFAM Course - 247 Laughlin AFB TX AF SUPTFAM Course - 248 Columbus AFB MS AF SUPTFAM Course Staff - 248 Columbus AFB MS AF SUPTFAM Course Staff - 250 Columbus AFB MS Avionics Mfg & Manufacturing Staff - 219 Wichita KS Avionics Mfg & Manufacturing Staff - 219 Wichita KS Cadet Aviator Ground School Staff - 385 TSO Cadet Aviator Ground School Staff - 385 TSO Cadet Officer School Staff - 205 Maxwell AFB AL Cadet Officer School Staff - 205 Maxwell AFB AL Civil Leadership Academy Staff - 207 Virtual Civil Leadership Academy Staff - 207 Virtual 		

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➤ Make sure to include as much accurate information as possible

Personal Preference **Medical** Supplemental Review Travel Save Medical Tab

Step 3 of 5:

Please complete the following questions concerning your Medical History. Please leave out any commas or special characters in your responses.

***Have You Ever Had an FAA or Other Flight Physical Denied, Suspended, or Revoked?** No
(If Yes, give the date and reason in the remarks section)

***Do You Currently Use Medication?** No
(If Yes, list any medication taken and the reason in the remarks section)

***Have You Been Involved in an Accident in the Past 2 Years?** No
(If Yes, explain your injuries and treatment required in the remarks section)

***Please list any Immunizations that you have received?**
(If you haven't received any please enter NONE)

***Please provide us with a Family Physician**
(Please include their Name, Address, City, State, Zip and Phone Number)

***Please provide us with your insurance information**
(Please list your insurance company name only)

Please provide us with any special diet information

Have you ever had any of the following?
(If you move any item(s) into the "My Ailments" box, please explain why in the remarks section with dates and physicians consulted (if any). Items not specifically noted below that could have the potential to interfere with performance during the activity or encampment should be documented in the remarks section.)

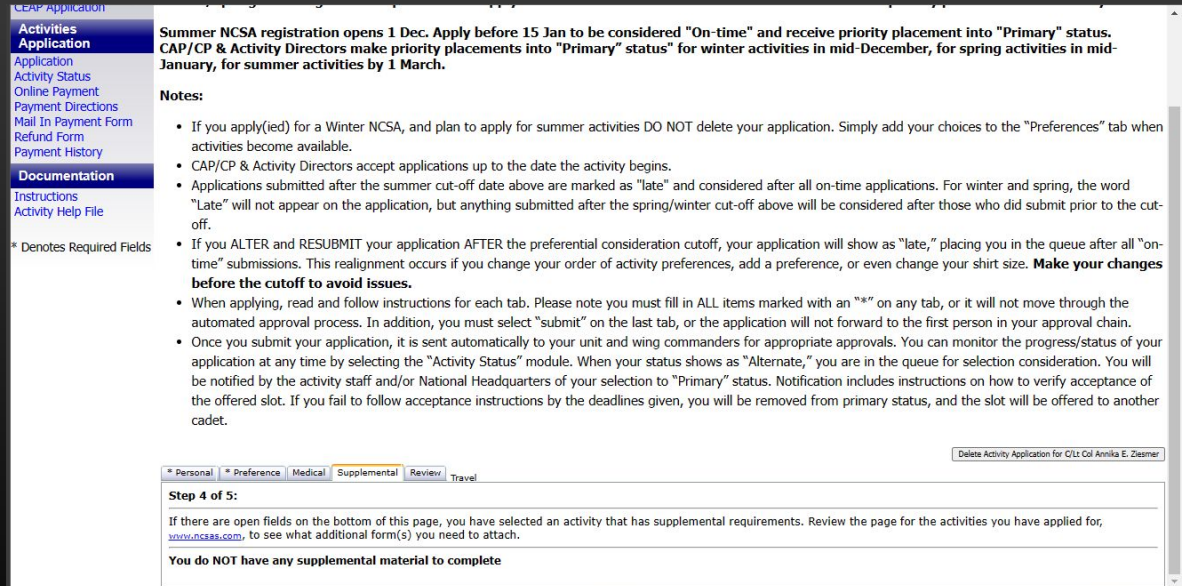
Failure to document ailments can disqualify you from a activity or encampment!

Have Not Had	Have Had or Now Have
<ul style="list-style-type: none">Admission to hospitalAny drug or narcotic habitAny known allergiesAsthmaAttempted SuicideChronic diseases like Diabetes or BronchitisChronic or recurring injuriesDizziness or Fainting SpellsEar InfectionsEpilepsy or fits	<div style="border: 1px solid gray; height: 40px; width: 100%;"></div>

***Remarks:**

(If you do not have any remarks please enter NONE)

- Certain NCSAs require additional documents to be submitted with your application. Reference the NCSA list from the Not CAP.
- Examples include:
 - Essay
 - Questionnaire
 - Interview



CEAP APPLICATION

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Delete Activity Application for CLL Col Annika E. Ziesmer

Personal Preference Medical Supplemental Review Travel

Step 4 of 5:

If there are open fields on the bottom of this page, you have selected an activity that has supplemental requirements. Review the page for the activities you have applied for, www.ncsas.com, to see what additional form(s) you need to attach.

You do NOT have any supplemental material to complete

- Make sure to review all imputed information to ensure it is correct
- Submit your application
- **IMPORTANT: Do not edit your application after deadline**

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Personal * Preference Medical Supplemental **Review** Travel


Delete Activity Application for C/Lt Col Annika E. Ziesmer

Step 5 of 5:

**** You must click the "Submit" button in order to electronically submit your application to National Headquarters. ****

When the participant list for each activity is announced in March, the activity directors will contact the members attending their activities. Feel free to check the status of your application using the Activity Status module from the menu on the left.

**** Without Wing Approval, you will be unable to compete for an activity slot. ****



I've submitted my application, what happens now?

What happens next...

- Application is forwarded up for Squadron then Wing commander approval
- After the initial deadline, applicants will be slotted through a point based automatic system (Note: certain NCSAs may slot manually)
- Initial slotting will be announced in mid December for winter NCSAs, and beginning of March for spring/summer NCSAs

Age		Milestone		Longevity		Prior Activities	
18+	10 points	Spaatz	20 points	5+ years	15 points	None	15 points
17	8 points	Eaker	16 points	4 years	12 points	1	10 points
16	6 points	Earhart	14 points	3 years	9 points	2	5 points
15	4 points	Mitchell	12 points	2 years	5 points	3+	0 points
14	3 points	Wright Brothers	8 points	1 year	2 points		
<14	0 points	None	0 points	<1 year	0 points		

Note: Receiving a highly recommended, sometimes called "green light," from the Wing adds 100 points to total score.

Some activities, for example CLA, COS, IACE, and NCLS, and some unique national flight academies that require a supplement such as an essay or a questionnaire, and/or an interview are slotted manually. The activity staff grades the subjective then combines those scores with the objective scores to make final selections.



In the meantime let's talk scholarships

CadetInvest

- Cadet Wings
 - Lift & Top
 - Other Academic Scholarships
-
- Applications are open
October 1st!



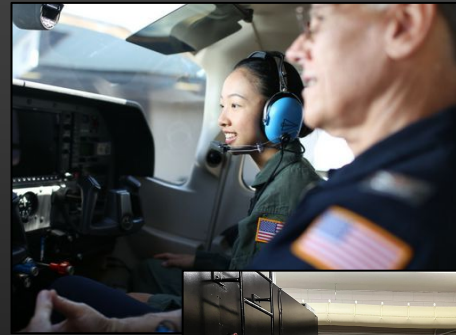
Cadet Wings

- A merit based scholarship program designed for cadets seeking to earn their Private Pilot rating
- The scholarship will cover 60 flight hours or 6 months of training



Lift & TOP

- Lift provides funding to “lift” cadets to career exploration activities (aka NCSAs)
- The Take Off Program (TOP) is a scholarship that provides funding for cadet attending flight academies



The background of the slide is a dense collage of various Civil Air Patrol patches. These patches feature different symbols, including eagles, wings, and text such as "FLIGHT", "PATROL", "SEARCH", and "RES". The patches are arranged in a repeating pattern, creating a colorful and textured border around the central text area.

Questions?

Additional Resources:

- Gocivilairpatrol.com > NCSA
- Civil Air Patrol Smugmug