



ALASKA WING
United States Air Force Auxiliary
Bldg 16322, 37th St
Elmendorf AFB, AK 99506-3915



4 June 2020

LETTER OF INFORMATION FOR ALASKA WING MEMBERS AND FAMILIES

FROM: AKWG/CC

SUBJECT: COVID-19 Meeting Safety Plan

1. Civil Air Patrol National Headquarters has provided guidance to resume meetings. The safety of our members and our volunteers will always remain our top priority.
2. We have a three-phase process for resuming CAP in-person activities. State and local guidelines are being monitored daily. We will continue to monitor Federal, State and Department of Defense health guidelines, communicate recommendations, and prepare our wing for each phase.
3. Alaska Wing has been approved for "Phase 1" operations, including in-person meetings for mission critical personnel and command personnel, as well as self-identified low-risk members who may resume activities following the safety criteria below:
 1. Meeting in-person must be 10 or less members including supervising parent sponsor
 2. Guests are not allowed or must remain outside of the meeting area
 3. Touch-free temperatures must be taken prior to entering the meeting area. An alternate is for members to take their temperature at home and report the temperature upon sign in.
 4. Attendance log is mandatory and must be saved for future review.
 5. Frequent hand washing, use of sanitizer, and sanitizing wipes must be used during the meeting activity.
 6. Members must always wear face masks while performing CAP duties unless and underlying health condition as exempted from the requirement.
 7. Members may be asked about general symptom related to COVID-19 prior to a meeting. If members show or report any symptoms, they may be asked to not attend the meeting for the safety of themselves and others.
 8. If members are in a high-risk medical category, they are encouraged to not resume in-person activities during Phase 1 .
 9. Aviation activities are limited to mission-essential operations and; flight evaluation, crew proficiency flying and dual instruction, assuming all members are low risk and the flight is conducted in low-risk areas.
4. Phase 1 does not include weekend activities, overnight activities, or gathering in groups larger than 10 members, even if members can adequately distance themselves.

5. As we remobilization we will continues to monitor CAP, Federal, State of Alaska and local guidelines. We may progress to further phases of the plan, or regress to a more restrictive posture based on changing conditions.
6. It is important through these challenging times that we stay connected. Your safety is our top priority as we take on our emerging missions – and your health, safety and welfare will continue to drive our wing’s decision making.
7. I thank you for your patience and understanding.

//Signed//4 Jun 20//
KEVIN A McCLURE, Colonel, CAP
Commander