



**HEADQUARTERS, ALASKA WING
CIVIL AIR PATROL**

United States Air Force Auxiliary
P.O. Box 6014
JBER, AK 99506-6014



10 JUL 2024

FROM: AKWG/CC

SUBJECT: Alaska Wing Director of Cadet Programs (DCP) Opportunity Announcement

1. This is to formally announce a staff opportunity as Alaska Wing Director of Cadet Programs with an anticipated appointment date in AUG 2024 (exact date TBD). Information regarding DCP duties can be found on this webpage: <https://akwg.cap.gov/programs/cp/dcp>
2. **Eligibility.** Applicants must meet the following minimum criteria. The AKWG CC may waive any requirement for good cause, or if the applicant presents evidence of comparable experience.
 - a. Senior Member holding the CAP grade of 1st Lt or higher.
 - b. Completion of Level 2 Part 1 of the Senior Member Training Program.
 - c. Three years total CAP membership.
 - d. Preferred possession of at least a Senior Rating in Cadet Programs.
3. **Process.** Applicants must e-mail the following documentation to Lt Col Stephen Sammons, AKWG Chief of Staff (who will also serve as the Selection Advisory Committee Chair), at: cs@akwg.cap.gov, no later than 2300 Alaska Time, Thursday, 25 JUL 2024:
 - a. A one-page cover letter that includes a brief statement of qualifications, proposed direction of Alaska Wing Cadet Programs, preferred date and time for your virtual interview (see timeline below), and a request for waiver of minimum qualifications, if applicable.
 - b. A one-page resume showing CAP experience, work history, and other applicable activities and experience.
4. **Application Review and Interview Selection.** Each Selection Advisory Committee member will review and consider each application.
5. **Virtual Interviews.** The AKWG CS or designee will coordinate virtual interview dates and times.
6. **Selection.** The Selection Advisory Committee will recommend a primary and an alternate DCP. The AKWG/CC will make the final decision of selection and appointment.
7. **Timeline.**

Thursday, 25 JUL 23 (2300 AKDT)	Application period closes
Friday-Wednesday, 26-31 JUL 23	Selection Committee reviews applications
Thursday- Saturday, 1-3 AUG 23	Candidate Virtual Interviews
Sunday, 4 AUG 23	Recommendations submitted to AKWG/CC
Monday, 5 AUG 23	Announcement of AKWG DCP selection
TBD AUG 23	Appointment of AKWG DCP
8. Please direct any questions through e-mail, text, or voice at cs@akwg.cap.gov or 1.907.250-3931


 DERK A. MACPHERSON, Col, CAP
 Commander