



OFFICE OF THE NATIONAL COMMANDER
NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

12 May 2020

MEMORANDUM FOR ALL REGION AND WING COMMANDERS

FROM: CAP/CC

SUBJECT: Remobilization of the Membership

1. A multidisciplinary Civil Air Patrol (CAP) team has put together guidance on how to approach resuming normal operations in a post-COVID-19 environment. This memo establishes CAP's criteria for opening our wings in a phased approach.
2. The COVID-19 pandemic continues to play out differently across the United States. There are still many ongoing and newly arising cases. In addition, each State government has its own priorities in addressing how communities will resume day-to-day life. Therefore, in order to conservatively manage our risk across the organization, CAP will follow Federal recommendations except in cases where State requirements are more restrictive.
3. It is critical that we remobilize CAP in a coordinated manner. To manage that effort, I have tasked the CAP/CV to lead a CAP COVID-19 Planning Team made up of personnel from Operations and Health Services, with the support of the entire National Headquarters as necessary. The purpose of this COVID-19 Planning Team is to review and approve each Wing's plans. Sample plans, checklists and other tools developed by the team are available online at <https://www.gocivilairpatrol.com/covid-19-remobilization>. For each Wing, these resources are our organization's starting point for when and how Wings and subordinate units will transition back to regularly scheduled meetings, then one-day activities, and finally overnight activities. Each Wing will develop a plan for each phase that the COVID-19 Planning Team will review and approve prior to implementation. Until plans are approved allowing for expanded operations and activities, Wings will follow my previously approved guidance.
4. Thank you for your outstanding efforts to both safeguard our members as well as pursue our assigned missions in the face of most difficult circumstances. I know that you will support One CAP Team approach to compiling and executing remobilization plans with the same commitment. If you have any questions, please address them to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

A handwritten signature in black ink that reads "Mark E. Smith".

MARK E. SMITH
Major General, CAP
National Commander

cc:

CAP/CV/XO/CCC/COO/AE/CP/DO/GC/GVR/LG/PA/SE

CAP-USAF/CC/CV/DO/DT/JA/LG/SE

All CAP Region and Wing CV/CS/AE/CP/DC/DO/DOC/DOH/DOS/DOV/HS/LG/SE