RECOMMENDATION FOR DECORATION	DATE DD-MMM-YY
TO: (National, Region, Wing, or Group) AIR FORCE SERGEANTS ASSOCIATION 5211 AUTH ROAD SUITLAND, MD 20746	**FROM:** (Originating Organization and Address) Any Composite Squadron Any Town, AK

1. RECOMMEND INDIVIDUAL/UNIT INDICATED BE AWARDED:

- ☐ Silver Medal of Valor
- ☐ Bronze Medal of Valor
- ☐ Distinguished Service Medal
- ☐ Exceptional Service Award (Approved by Region)
- ☐ Meritorious Service Award (Approved by Region)
- ☐ Commander's Commendation Award (Approved by Wing, Region or National)
- ☐ Achievement Award (Approved by Group)
- ☐ Certificate of Recognition for Lifesaving (Approved by Wing or Region)
- ☐ Unit Citation Award
- ☒ Other: AFSA Cadet Officer of the Year (YYYY)

2. PERSONAL DATA (Data Required for Individual Award)

LAST NAME, FIRST NAME, AND MIDDLE INITIAL	CAPSN	GRADE
CURRY, JANE, F.	000000	C/Capt
UNIT NAME AND CHARTER NUMBER Any Composite Squadron, AK-000	WING Alaska	

3. UNIT DATA (Data Required for Unit Citation)

UNIT NAME AND CHARTER NUMBER	WING
Any Composite Squadron, AK-000	Alaska

4. INCLUSIVE DATE(S) OF ACT, ACHIEVEMENT, OR SERVICE (Required for all awards)

FROM DD-MMM-YY TO DD-MMM-YY

5. PREVIOUS AWARDS AND DECORATIONS (List previous CAP awards and dates below:)

WRIGHT BROTHERS (18 DEC 2018)
CAP ACHIEVEMENT AWARD (1 FEB 2019-2 APR 2019)
MITCHELL (27 AUG 2019)

6. JUSTIFICATION

COMPLETE ITEM 6 ON THE REVERSE SIDE OF THIS FORM

REQUESTED BY	SIGNATURE OF FLIGHT OR SQUADRON COMDR	FLIGHT OR SQUADRON	DATE
AK-000/CC		AK-000	DD-MMM-YY
APPROVED	**SIGNATURE OF GROUP COMMANDER**	**GROUP**	**DATE**
APPROVED	**SIGNATURE OF WING COMMANDER**	**WING**	**DATE**
APPROVED	**SIGNATURE OF REGION COMMANDER**	**REGION**	**DATE**

6. JUSTIFICATION: (Description of the act, achievement, or service, including specific dates, places, and facts. If additional space is required, continue on plain bond paper.)

C/Capt Jane Curry distinguished herself throughout YYYY by her personal achievement, active participation, leadership, and selfless service to Civil Air Patrol as Flight Sergeant and Cadet Commander, Polaris Composite Squadron.

Cadet Curry has demonstrated exceptional leadership within the squadron. She successfully planned for seven months of cadet squadron activities, totaling in over ## events which made the cadet participation increase during her tenure as the cadet commander.

Additionally, Cadet Curry had personally coordinated and spearheaded a fund raiser which led to over $#### in donations from various charitable organizations. These donations numbered over ## military care packages mailed by cadets to the deployed US Air Force (UNIT) airmen in Afghanistan for the YYYY Holiday season.

Her approachable, direct "hands on" leadership style has made her the most effective line cadet NCO in the squadron.

Cadet Curry maintains a superb academic record and is active in her faith community. Her accomplishments are above and beyond that of a cadet of her years and experience and reflect credit upon herself and the Civil Air Patrol.

Cadet Curry demonstrated personal excellence and initiative by continually striving for growth as a cadet and young adult by mentoring new cadets, serving as a youth leader at her church.

She has not received the AFSA Cadet Officer of the Year Award previously, and meets the criteria outlined in CAPR 39-03 para 44b, 1-9.

Please post award elements to:

(Insert address of preference here)

TYPED NAME, GRADE, AND TITLE OF INDIVIDUAL INITIATING RECOMMENDATION	SIGNATURE
Maj HENRY H. ARNOLD, CAP Commander, AK-000	

Be sure to attach a sample citation to accompany the Silver Medal of Valor, the Bronze Medal of Valor, and Distinguished Service Medal.